

# 2025-26 Boundless Committee Recruitment

Boundless, a non-profit youth-led collaborating initiative with the YMCA of Hong Kong, is a student development programme that empowers aspiring secondary school students who are constrained by resources and networks. We believe that our society thrives only when its youths are offered sufficient resources to grow and develop their potential. This is why we bring mentorship, skills-based training and a variety of opportunities to students that are most in need of them. Our goal is that through the programme, we can help nurture talents and ultimately create a lasting social impact in Hong Kong.

Founded, designed and organised by university students, Boundless is a place where exceptional people support motivated high-school students who can benefit the most from our initiative. It is also a place where exceptional people learn and grow with the teenagers that they serve. If you share the same vision as we do, we are excited to have you on our team and contribute to this meaningful cause. We are currently recruiting for several positions and the descriptions are given below.

As a committee member, while it is a sizable commitment, the rewards are immense. Not only you get to witness the growth of programme participants (which is an extraordinary journey), the experience will provide you with a learning experience which is equally rewarding. Since Boundless is a well-formalised initiative, committee members get to work alongside experienced NGO workers and programme partners. Regardless of your role, the hands-on process of creating a social impact is invaluable.

Please apply by filling in the <u>online application form</u> by 16th July (Sun). Interviews will be conducted in face-to-face format and we will get in touch with you via email within a week after receiving your application. Of course, if you are interested in multiple positions or simply want to get involved in alternative ways, we would love to hear from you as well.

# Suggested Programme timeline for 2025-26

Time	Events	Ongoing Events
Sep - Oct, 2025	Admissions	
Nov, 2025	Programme Kick-off Ceremony; Orientation Events	
Dec, 2025	Team Building Camp	_
Jan – May, 2026	Workshops Focusing on Skills Training; Social Service Campaign; Academic Exploration; Overseas Service Trip Preparation	Mentorship; Gathering Events; University application guidance
July, 2026	Overseas Service Trip Preparation; Job Shadowing	_
August, 2026	Overseas Service Trip; Job Shadowing	_
Sep, 2026	Programme Closing Ceremony	

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# Available positions in the Boundless Committee

General duties: facilitate and monitor mentorship; assist programme workshops and events; join an overseas volunteering trip as a group leader

Essential requirement: identify and resonate with our vision, be willing to commit time and try your very best to empower the students that we serve

Approximate monthly workload: 1 general meeting + 1 event/workshop + -4hrs preparatory work

# Career & Corporate Affairs

Current openings

#### Role-specific duties & Preferred requirements

- Liaise with our current programme partners and reach out to possible collaborating organisations and companies
- Organise career exploration activities for students such as seminars, workshops, office visits and job shadowings across a range of fields
- Coordinate the mentorship programme
- Provide career consultations and support to students

#### Requirements

Duties

- Strong communication and presentation skills
- Strong organisational skills with the ability to handle multiple projects under tight deadlines
- Familiar with the working style in the various sectors
- Use of appropriate language toward different parties

# Public Relations & Events

#### Duties

- Devise and implement a publicity plan over the year, particularly during student admissions
- In charge of content creation and graphic design for all promotional materials, including the LinkedIn page, Instagram page and the website of Boundless
- Construct and maintain a contact list for crucial connections
- Plan and execute orientation and social events for students

# Requirements

- Strong interest in marketing and communications
- Experience with graphic design, video editing and web development
- Be creative and understand the trend on social media

### Student Development

#### **Duties**

- Organise personal development activities for students, such as orientation sessions, and team-building camp
- Plan and execute gatherings for mentees and mentors to enhance the mentorship
- Maintain close and frequent communication with students
- Facilitate the preparation and operation of local and/or overseas service projects

#### Requirements

- Passionate about organising and sourcing the best opportunities for underprivileged students
- Highly organised and attentive to event details
- Experience in organising and coordinating medium-to-large-scale activities
- Able to connect with students and support their personal development

# Admission Support

#### **Duties**

- Work with students from universities around the globe
- Recruit mentors/tutors/speakers to provide students with a global vision
- Run advisory programs regarding CVs/personal statements/interviews to help with students' admission to universities

#### Requirements

- Both local students and overseas students are welcome
- Experience in advising university admission choices/strategies
- Comfortable with handling email conversations on a regular basis
- Having certain sizes of connections around the globe
- Comfortable with collaborating across time zones and remotely



# **Organisation Structure of Boundless**

