

2024-25 Boundless Committee Recruitment

Boundless, a non-profit youth-led collaborating initiative with the YMCA of Hong Kong, is a student development programme that empowers aspiring secondary school students who are constrained by resources and networks. We believe that our society thrives only when its youths are offered sufficient resources to grow and develop their potential. This is why we bring mentorship, skills-based training and a variety of opportunities to students that are most in need of them. Our goal is that through the programme, we can help nurture talents and ultimately create a lasting social impact in Hong Kong.

Founded, designed and organised by university students, Boundless is a place where exceptional people support motivated high-school students who can benefit the most from our initiative. It is also a place where exceptional people learn and grow with the teenagers that they serve. If you share the same vision as we do, we are excited to have you on our team and contribute to this meaningful cause. We are currently recruiting for several positions and the descriptions are given below.

As a committee member, while it is a sizable commitment, the rewards are immense. Not only you get to witness the growth of programme participants (which is an extraordinary journey), the experience will provide you with a learning experience which is equally rewarding. Since Boundless is a well-formalised initiative, committee members get to work alongside experienced NGO workers and programme partners. Regardless of your role, the hands-on process of creating a social impact is invaluable.

Please apply by filling in the [online application form](#) by 7th July (Sun). Interviews will be conducted in face-to-face format and we will get in touch with you via email within a week after receiving your application. Of course, if you are interested in multiple positions or simply want to get involved in alternative ways, we would love to hear from you as well.

Suggested Programme timeline for 2024-25

Time	Events	Ongoing Events
Sep - Oct, 2024	Admissions	
Nov, 2024	Programme Kick-off Ceremony; Orientation Events	
Dec, 2024	Outdoor Team Building Camp	
Jan - May, 2025	Workshops Focusing on Skills Training; Social Service Campaign; Academic Exploration; Overseas Service Trip Preparation	Mentorship; English tutorials; Gathering Events; University application guidance
July, 2025	Overseas Service Trip Preparation; Job Shadowing	
August, 2025	Overseas Service Trip; Job Shadowing	
Sep, 2025	Programme Closing Ceremony	

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Available positions in the Boundless Committee

General duties: facilitate and monitor mentorship; assist programme workshops and events; join an overseas volunteering trip as a group leader (optional)

Essential requirement: identify and resonate with our vision, be willing to commit time and try your very best to empower the students that we serve

Current openings	Role-specific duties & Preferred (not necessary) requirements
Career & Corporate Affairs	<p>Duties</p> <ul style="list-style-type: none"> • Liaise with our current programme partners and reach out to possible collaborating organisations and companies • Organise career exploration activities for students such as seminars, workshops, office visits and job shadowings across a range of fields • Coordinate the mentorship programme • Provide career consultations and support to student <p>Requirements</p> <ul style="list-style-type: none"> • Strong communication skills and presentation skills • Strong organisational skills with the ability to handle multiple projects under tight deadlines • Familiar with the working style in the various sectors • Proficient in Spreadsheets, Python, and SQL will be a plus
Public Relations & Events	<p>Duties</p> <ul style="list-style-type: none"> • Devise and implement a publicity plan over the year, particularly during school promotion and student admissions • In charge of content creation and graphic design for all promotional materials, including the LinkedIn page, Instagram page and website of Boundless • Construct and maintain a contact list for crucial connections • Plan and execute orientation and social events for students <p>Requirements</p> <ul style="list-style-type: none"> • Strong interest in marketing and communications • Ideally some experience with graphic design, video editing and web development • Be creative and pay attention to the trend in social media
Student Development	<p>Duties</p> <ul style="list-style-type: none"> • Organise personal development activities for students, such as orientation sessions, and outdoor camp • Plan and execute gatherings for mentees and mentors, such as the Lunar New Year Gathering and Easter Gathering • Arrange regular checkups with mentees to maintain close and frequent communication • Facilitate the preparation and operation of local or overseas service projects <p>Requirements</p> <ul style="list-style-type: none"> • Passionate in organising and sourcing the best opportunities for underprivileged students • Highly organised and attentive to details • Enjoys organising and coordinating medium-to-large-scale activities • Find it easy to connect with people and always be happy to provide assistance to students
Overseas Programme Team	<p>Duties</p> <ul style="list-style-type: none"> • Work with students from universities around the globe • Recruit mentors/tutors/speakers to acquire our mentees with a global vision • Collaborate with local NGOs to run advisory programs regarding study abroad <p>Requirements</p> <ul style="list-style-type: none"> • Students currently studying overseas are preferred but local students are still wanted • Comfortable with handling email conversations on a regular basis • Having certain sizes of connections around the globe • Comfortable with collaborating across time-zones and remotely

Organization Structure of Boundless in 2023-2024

